



D A M S T R A

Manage Risk Classes

Safety



[DISCLAIMER]

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Manage Risk Classes Introduction

During Risk Assessment, Users must analyse the risks posed by a hazard to determine what could happen if a risk was not controlled.

Analysis is recorded by working through a series of drop-down lists arranged in a hierarchy until the risk identified.

These drop-down lists are fully customisable, so that users are presented with options that are meaningful and relevant to your Organisation and industry.

The screenshot shows the DAMSTRA Risk Assessment interface for editing risk 2551. The interface includes a navigation sidebar on the left and a main content area. The main content area has a breadcrumb trail: Risk Assessment / Edit Risk - 2551. Below this is a notification bar and a set of tabs: Description, Risk Analysis (selected), Control Measures, Impacts, Reviews, Files, and Audit Log. The 'Analysis' section is expanded, showing a form with the following fields:

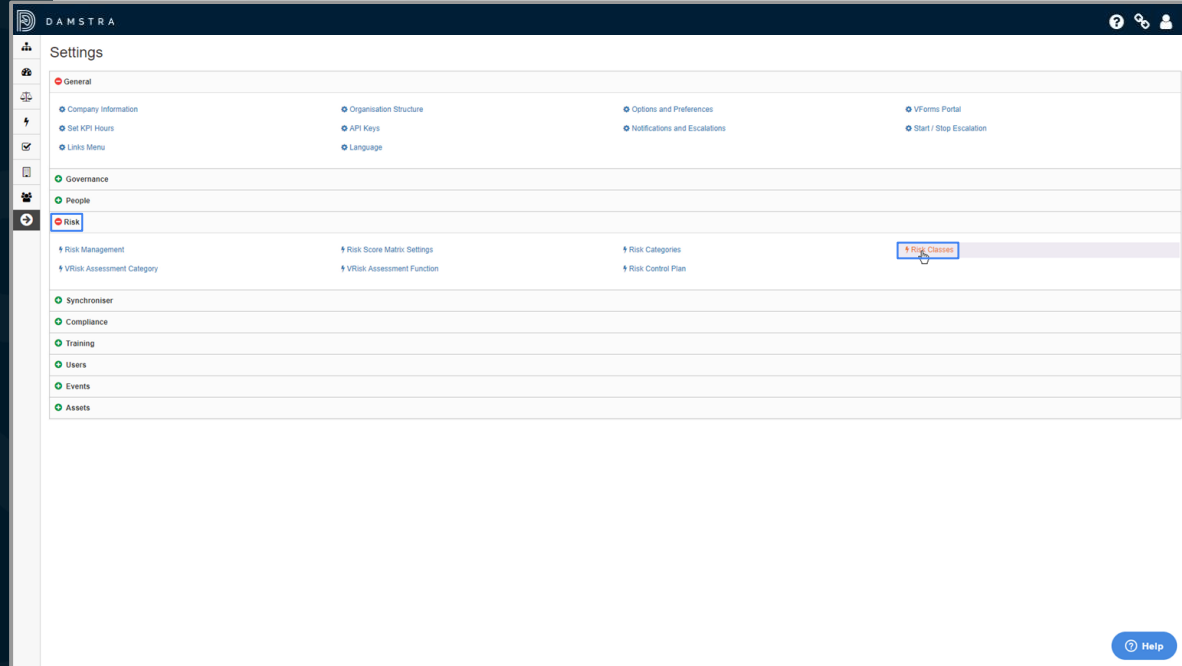
- Class * (Environment)
- Hazard Task * (Heat/Cold)
- Risk How can it happen * (Extreme heat)
- Risk What can happen * (Open dropdown menu with options: -- Please Select --, -- Please Select --, Fatigue, Frost Bite, Hyperthermia, Hypothermia, Illness, Minor injury, Production downtime, Serious injury, Sunburn, Sunstroke)

A 'Save Analysis' button is located below the 'Risk What can happen' field. Below the form is an 'Evaluation' section with a search bar and a note: 'Risks are evaluated and given a subjective score from your predefined Risk Matrix. 2. Do an Assessment of the Risk Rating using the Risk Matrix. The highest score will automatically default as your Inherent Risk Rating.' At the bottom, there are radio buttons for 'Risk Type' (Probability) and 'Consequence'.

Manage Risk Classes Settings

Risk Classes are managed via Settings, which is found under the Profile icon at the top of the screen.

Click to expand the *Risk* section, then **click** '*Risk Classes*'.



The screenshot displays the DAMSTRA Settings interface. The top navigation bar includes the DAMSTRA logo, a search icon, and a user profile icon. The main content area is titled 'Settings' and is organized into several sections: General, Governance, People, Risk, Synchroniser, Compliance, Training, Users, Events, and Assets. The 'Risk' section is expanded, revealing sub-items: Risk Management, Risk Score Matrix Settings, Risk Categories, VRisk Assessment Category, VRisk Assessment Function, and Risk Control Plan. The 'Risk Classes' link is highlighted with a blue box and a mouse cursor. A 'Help' button is located in the bottom right corner.

Manage Risk Classes

Risk Classes

The existing fields are displayed and the options within each one are viewable within the drop-downs.

The screenshot displays the 'Settings / Risk Classes' configuration page in the DAMSTRA application. The page features a table with several rows, each representing a different risk class setting. The settings are:

- Class**: A dropdown menu.
- Environment**: A dropdown menu.
- Hazard Task**: A dropdown menu with the current selection being 'Temperature'.
- Risk How can it happen**: A dropdown menu with the current selection being '-- Please Select --'.
- Risk What can happen**: A dropdown menu with the current selection being '-- Please Select --'.

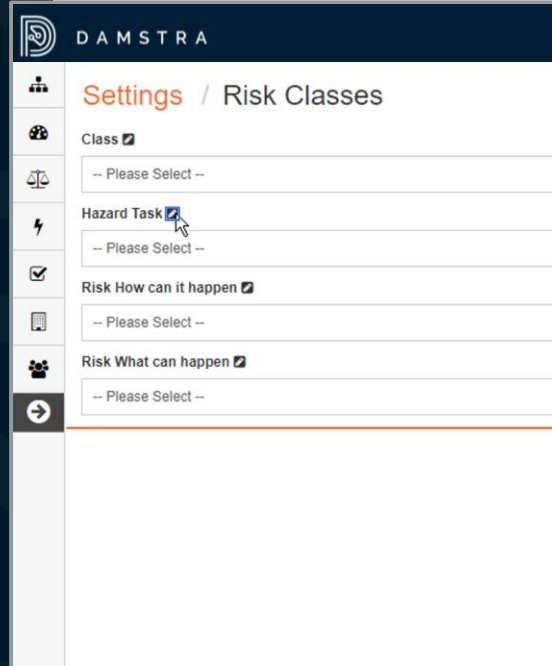
The 'Hazard Task' dropdown is expanded, showing a list of options: '-- Please Select --', 'External', 'Fuels on Site', 'Temperature', 'Internal', 'Lighting', and '-- Please Select --'. The 'Internal' option is currently selected and highlighted in blue. The interface includes a 'Back' button in the top right corner and a 'Help' button in the bottom right corner.

Manage Risk Classes

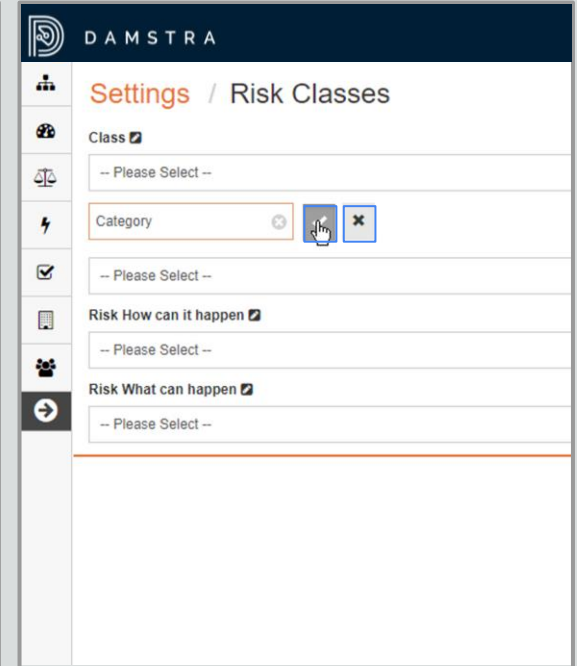
Edit Field Name

To edit a field name, **click** the *'Edit'* icon next to the existing name.

Type the new name, then **click** the tick to save, or the 'x' to cancel the change.



The screenshot shows the DAMSTRA interface for managing risk classes. The page title is "Settings / Risk Classes". The left sidebar contains icons for users, settings, a scale, a lightning bolt, a checkmark, a document, and a refresh button. The main content area lists several fields, each with a dropdown menu and an edit icon (a blue square with a white checkmark). The "Hazard Task" field is highlighted with a red border, and a mouse cursor is clicking the edit icon next to it. Below the "Hazard Task" field, there are three more fields: "Risk How can it happen", "Risk What can happen", and another "Risk What can happen" field, each with a dropdown menu and an edit icon.

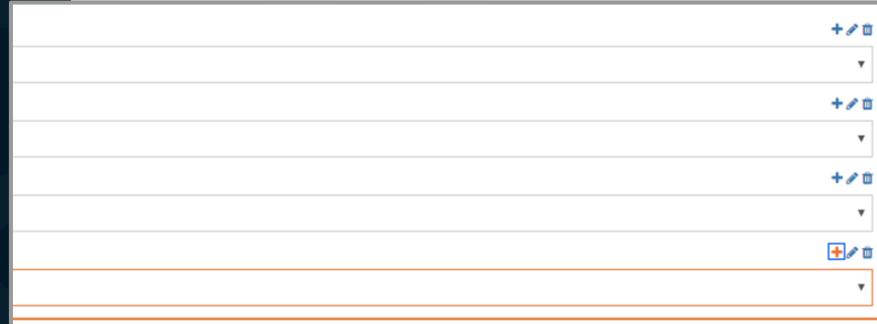


The screenshot shows the DAMSTRA interface for managing risk classes. The page title is "Settings / Risk Classes". The left sidebar contains icons for users, settings, a scale, a lightning bolt, a checkmark, a document, and a refresh button. The main content area lists several fields, each with a dropdown menu and an edit icon (a blue square with a white checkmark). The "Category" field is highlighted with a red border, and a mouse cursor is clicking the edit icon next to it. Below the "Category" field, there are three more fields: "Risk How can it happen", "Risk What can happen", and another "Risk What can happen" field, each with a dropdown menu and an edit icon.

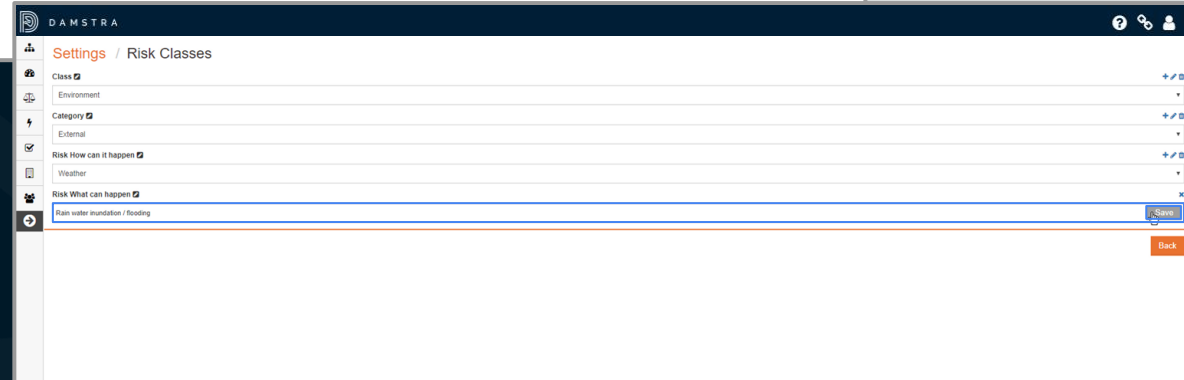
Manage Risk Classes

Add Option

To add a new option to a drop-down list, **click** the '+' icon and **type** the name of the option, then **click** 'Save'.



A close-up view of a settings interface showing five empty drop-down menus. Each menu has a '+' icon and a pencil icon to its right, indicating that a new option can be added. The bottom-most menu is highlighted with an orange border.



A screenshot of the DAMSTRA application interface. The page title is 'Settings / Risk Classes'. The interface shows several settings sections:

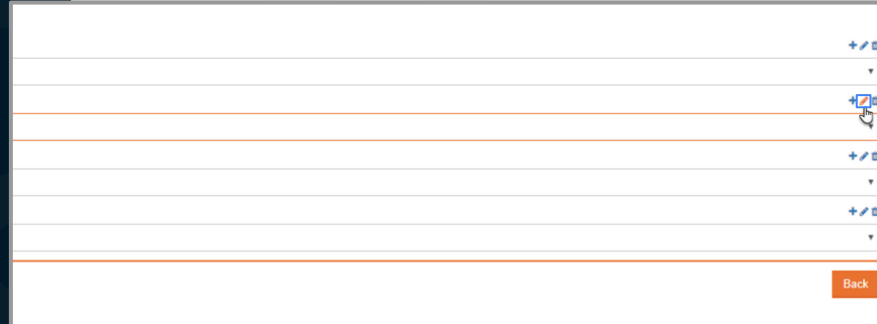
- Class**: Environment
- Category**: External
- Risk How can it happen**: Weather
- Risk What can happen**: Rain water inundation / flooding

The 'Rain water inundation / flooding' option is currently selected and highlighted with a blue border. A 'Save' button is visible at the bottom right of the form, and a 'Back' button is at the bottom right of the page.

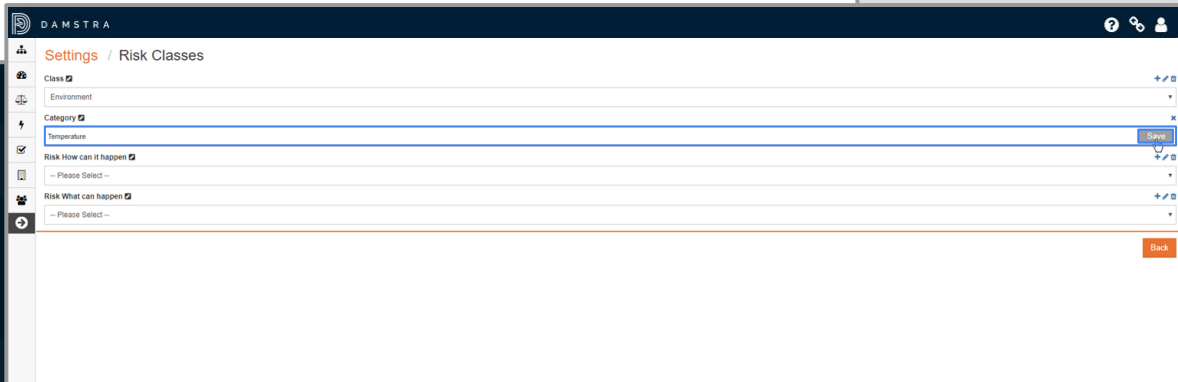
Manage Risk Classes

Edit Option

To edit an existing option, **select** the option, then **click** the 'Edit' icon, make your change and **click** 'Save'.



A screenshot of a web interface showing a list of risk classes. The list consists of several rows, each with a dropdown menu and a small icon (a plus sign, a pencil, and a square) to its right. The second row's icon is highlighted with a red box and a mouse cursor, indicating it is the target for editing. An orange horizontal line is drawn below the second row. At the bottom right of the list, there is an orange 'Back' button.



A screenshot of the 'Settings / Risk Classes' page in the DAMSTRA system. The page has a dark blue header with the DAMSTRA logo and navigation icons. The main content area shows a form with the following fields: 'Class' (Environment), 'Category' (Temperature), 'Risk How can it happen' (Please Select), and 'Risk What can happen' (Please Select). The 'Temperature' option in the 'Category' dropdown is selected and highlighted with a blue border. A 'Save' button is visible at the end of the 'Category' field. At the bottom right of the page, there is an orange 'Back' button.

Manage Risk Classes

Delete Option

To delete an existing option, **select** the option, then click the 'Delete' (Trashcan) icon.

Note that this action is permanent and cannot be undone.

Note that changes made are committed the instant they are entered and therefore changes cannot be cancelled once made.

