



D A M S T R A

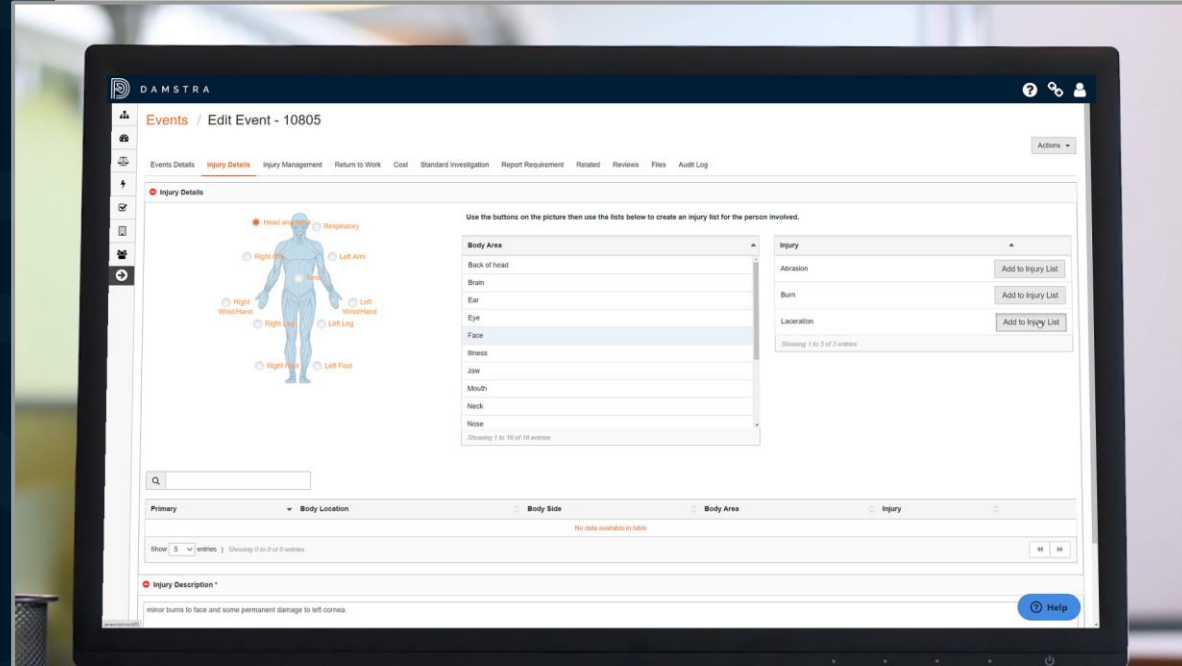
Manage Injury
Management Settings

Safety

Injury Management Settings Introduction


In Damstra Safety, the key details of an injury event such as the part of the body injured and the type of injury sustained are recorded on the 'Injury Details' tab of the Event record.

The options available for selection within this tab are customisable to suit the need of your Organisation.

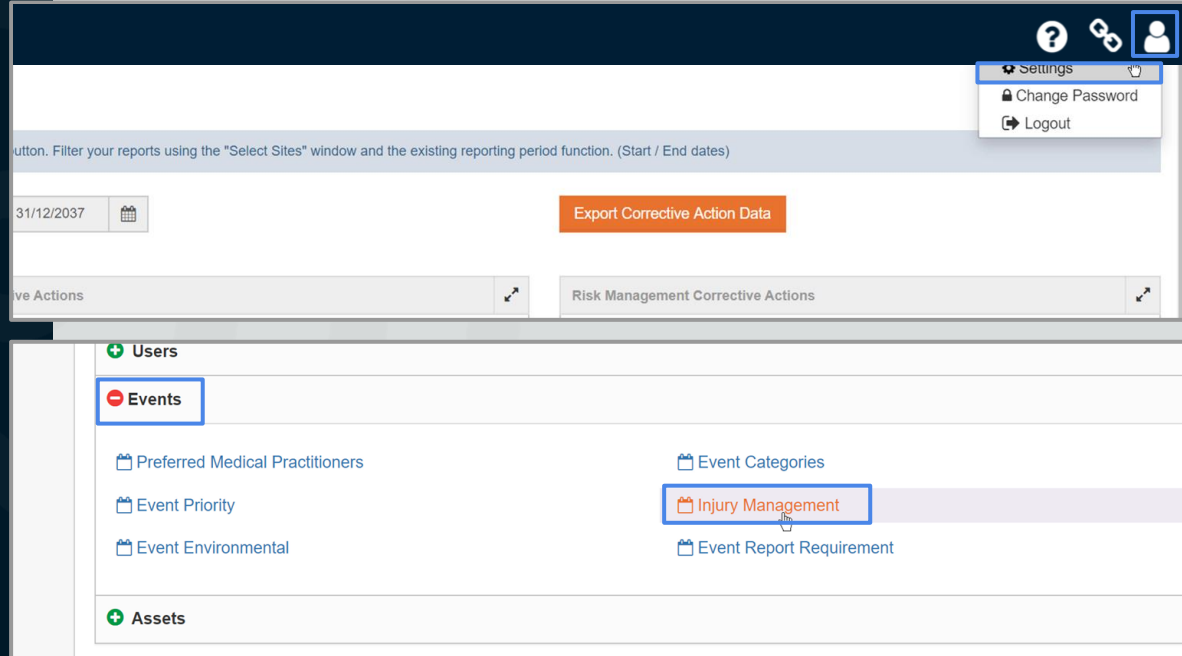


Injury Management Settings

Settings

To do this, begin in Settings which is found under  toward the top of the screen.

Click to expand the 'Events' section, then select 'Injury Management'.



The screenshot shows a software interface with a dark blue header. In the top right corner, there are icons for help, refresh, and a user profile. A dropdown menu is open under the user profile icon, showing options: Settings, Change Password, and Logout. Below the header, there is a text instruction: "Filter your reports using the 'Select Sites' window and the existing reporting period function. (Start / End dates)". A date field shows "31/12/2037" with a calendar icon. An orange button labeled "Export Corrective Action Data" is visible. Below this, there are two sections: "Active Actions" and "Risk Management Corrective Actions", both with expand/collapse arrows. The bottom section shows a sidebar with a tree view. The "Events" section is expanded, and "Injury Management" is selected. Other options in the "Events" section include Preferred Medical Practitioners, Event Priority, Event Environmental, Event Categories, and Event Report Requirement. The "Assets" section is collapsed.

Injury Management Settings

Add 'Body Location and Injuries' Item

The page is divided into two sections: 'Body Locations and Injuries' and 'Treatment Required Hint Customisation'.

In the first section, the options available for selecting the injury location are displayed. These are organised hierarchically so begin by **selecting** the top level 'body location'. The options at this level are set and cannot be customised.

This selection populates the 'Body Location detailed' field with more granular options, and the selection made here populates the 'Injury Type' field. To add a new option to either the 'Body Location Detailed' or 'Injury Type' fields, simply **click** the '+' icon, **type** the new entry, and **save**.

DAMSTRA

Settings / Injury Management

Record saved successfully.

Body Locations and Injuries

Body Location
Head

Body Location Detailed
Eye

Injury Type
Laceration

Treatment Required Hint Customisation

No Treatment Hint
No Treatment

First Aid Hint
First Aid was applied to the injured / ill person.

Medical Treatment Hint
The person was treated by a medical professional e.g. general practitioner. Note for KPI purposes, Medical and Hospitalisation treatment are counted as the same.

Hospitalisation Hint
The injured / ill person was admitted to a hospital. Note for KPI purposes, Medical and Hospitalisation treatment are counted as the same.

Save Cancel


Help

Injury Management Settings

Delete 'Body Location and Injuries' Item

To remove an item, **select** it and **click** the 'Bin' icon.

Once saved, the changes are immediately available within Injury Events.



The screenshot shows a web interface for managing injury settings. It features a list of items, each with a dropdown arrow on the right. The second item from the top is highlighted with an orange border. To the right of this item, there is a blue plus sign and a trash bin icon (the 'Bin' icon). A mouse cursor is hovering over the trash bin icon. Below the list, there is a footer note: "es, Medical and Hospitalisation treatment are counted as the same."

Injury Management Settings

Treatment Required Hint Customisation

The 'Treatment Required Hint Customisation' section applies to the 'Treatment Required' section of the 'Injury Management' tab within an Injury Event and it allows you to customise the text that is displayed when a User in your system hovers over the question mark next to the options available.

This customisation allows you to align these options with the criteria that your Organisation follows for each.

The screenshot displays the 'Injury Management' settings page. The 'Treatment Required' section is highlighted, showing a tooltip that reads 'First Aid was applied to the injured / ill person.' The options for 'Treatment Required' are: First Aid (selected), Medical, and Hospitalisation. The 'Medical Condition' section shows options: Fully Fit, Restricted Duties, Medical Restriction, and Absent From Work. The 'Expected RTW date' field is empty, and the 'Restricted Days / Days Off - (Lost Time Injuries)' section is partially visible at the bottom.

Section	Field / Option	Value / Selection
Claim	Claim Required	<input type="checkbox"/>
	Claim Number	[Empty field]
	Case Manager Appointed	<input type="checkbox"/>
	Case Manager	[Empty field]
	Case Closed	<input type="checkbox"/>
Treatment Required	Treatment Required *	First Aid was applied to the injured / ill person. <input checked="" type="radio"/> First Aid <input type="radio"/> Medical <input type="radio"/> Hospitalisation
	Medical Condition	<input type="radio"/> Fully Fit <input type="radio"/> Restricted Duties <input type="radio"/> Medical Restriction <input checked="" type="radio"/> Absent From Work
Expected RTW date	Expected RTW date	Please select date [Calendar icon]
Restricted Days / Days Off - (Lost Time Injuries)		

Injury Management Settings

Treatment Required Hint Customisation cont.

Simply **edit** the text in each text box to meet your requirements and **click** 'Save'.

The changes are applied immediately.

Treatment Required Hint Customisation

No Treatment Hint	No Treatment
First Aid Hint	First Aid was applied to the injured / ill person.
Medical Treatment Hint	Doctor or A&E visit where treatment has been above which can be provided by a First Aider ie:
Hospitalisation Hint	The injured / ill person was admitted to a hospital. Note for KPI purposes, Medical and Hospital

Save

