



D A M S T R A

Create and Send
Logins Tokens

Solo Platform



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Create and Send Login Tokens

Introduction

A Solo Mobile user can access the Solo Mobile app on their device via two methods:

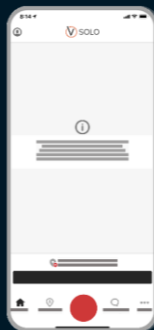
Via an email and password or via an access Token (a unique one-off code generated on a per user basis.)

The email and password method can only be used by those workers who also have access to Solo Platform.

However, the token method can be used by any Solo Mobile app user no matter what access level they have within Solo.

The process of creating a token can only be action by Solo Operations Managers or Admins.

Solo Mobile Login



Access token

Operations Manager



Administrators



Create and Send Login Tokens

Users Register

In order to create a token, you must first access the *Users* register within the setup area of Solo Platform.

Note: Customers with Solo integrated with other Damstra systems will not have access to this option as tokens in that scenario are created via processes not covered here.

The Users register shows all current users and key information:

- Their Name.
- Their Role.
- Company details.
- Contact details.

Solo / Live

Alerts 0 Missed 0 Active 13 Suspended 0

Users Zones (0)

Search Filter Show 10 entries

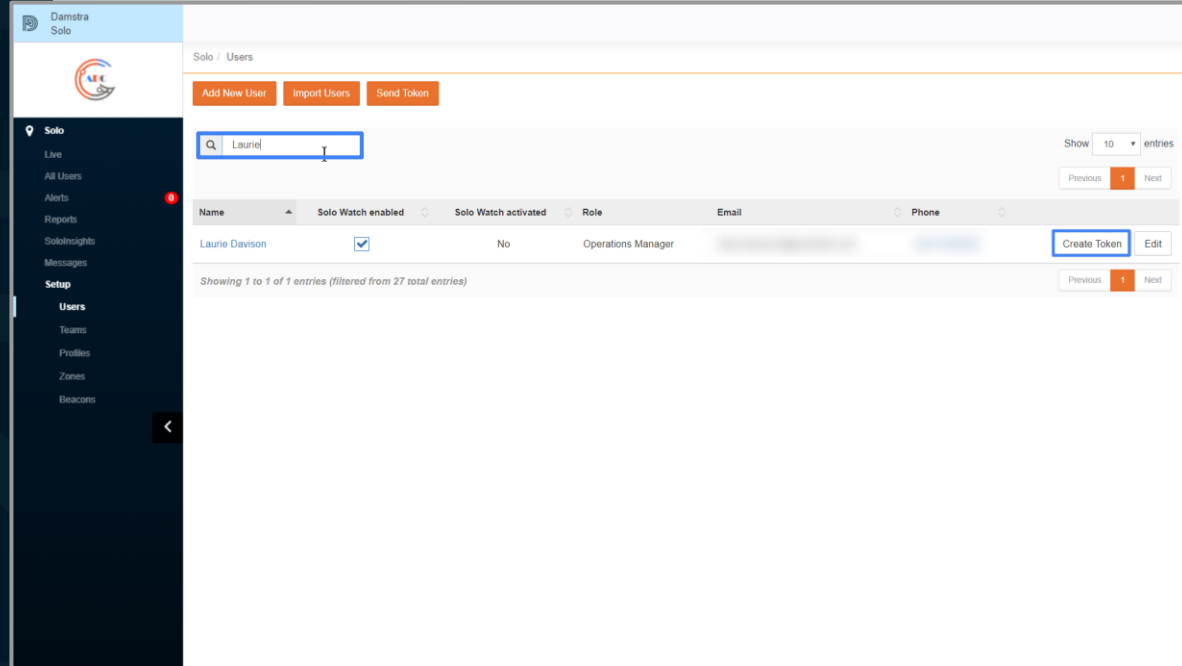
Name	Device	Profile	Start	Last Activity
Scout Portnoy	56%	Remote/Work from home	Today, 7:40 AM 6:34:15	Today, 7:40 AM
Clarence Travis Operations Manager	95%	Remote/Work from home	Today, 7:27 AM 6:47:50	Today, 7:27 AM
Scarlett Motes Manager of Workers	8%	Offsite Client Location	Today, 7:07 AM 7:07:13	Today, 7:07 AM
Holden Marlowe	84%	Remote/Work from home	Today, 6:56 AM 7:18:17	Today, 6:56 AM
Chris Richards	51%	Remote/Work from home	Today, 6:26 AM 7:48:08	Today, 6:26 AM
James Moriarty	23%	Offsite Client Location	Today, 6:11 AM 8:03:15	Today, 6:11 AM
Trevor Rice Operations Manager	74%	Remote/Work from home	Today, 5:59 AM 8:46:29	Today, 5:59 AM

Map Satellite

Create and Send Login Tokens Individual Tokens

If a single user requires an access token simply **search** for the required user via the register search function.

Once the user is located - **Click Create Token**.



The screenshot displays the 'Solo / Users' management interface. At the top, there are three orange buttons: 'Add New User', 'Import Users', and 'Send Token'. Below these is a search bar containing the text 'Laurel'. To the right of the search bar, there are controls for 'Show 10 entries' and 'Previous 1 Next' navigation. The main content area features a table with columns: 'Name', 'Solo Watch enabled', 'Solo Watch activated', 'Role', 'Email', and 'Phone'. A single entry is visible: 'Laurie Davison' with a checked 'Solo Watch enabled' checkbox, 'No' for 'Solo Watch activated', and 'Operations Manager' for 'Role'. To the right of this entry are 'Create Token' and 'Edit' buttons. Below the table, it states 'Showing 1 to 1 of 1 entries (filtered from 27 total entries)'. A left sidebar contains navigation options: 'Solo', 'Live', 'All Users', 'Alerts', 'Reports', 'SoloInsights', 'Messages', 'Setup', 'Users', 'Teams', 'Profiles', 'Zones', and 'Beacons'.

Create and Send Login Tokens

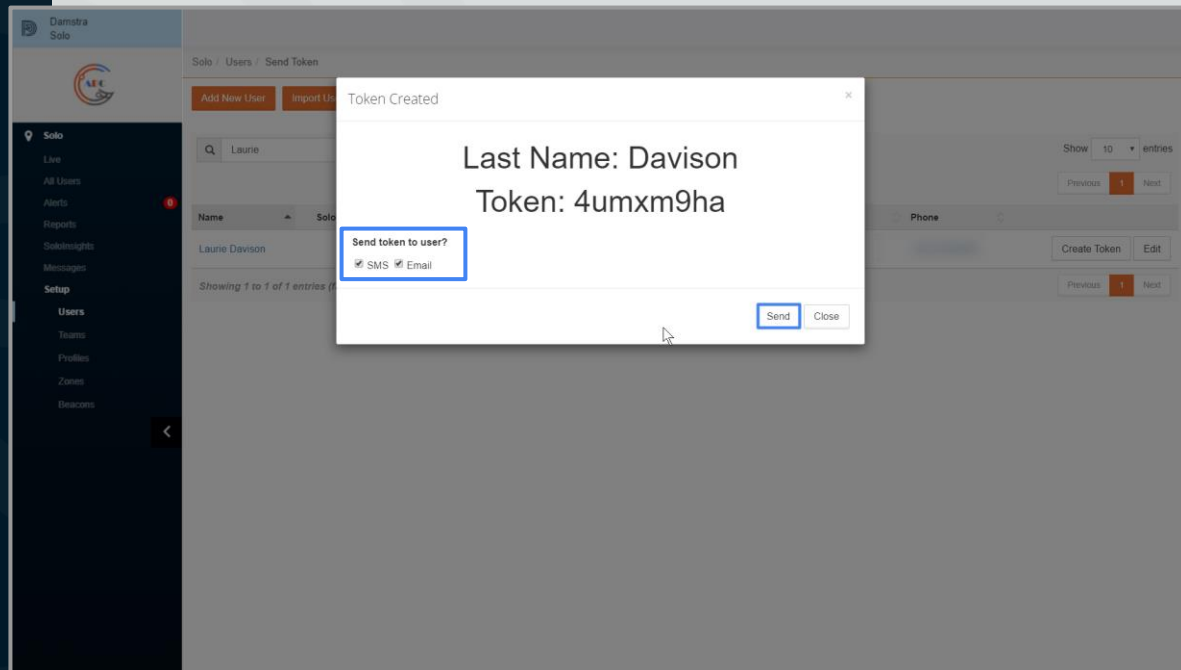
Individual Tokens cont.

The *Token Created* popup shows both the User's last name and the access token created.

These details will give the user access to the app.

The token can be sent to the user via SMS or Email. **Select** the method(s) that will be used to send the new token and **click send**.

Note: If a user doesn't have an email address loaded against their profile the email method is not applicable and will be overlooked.



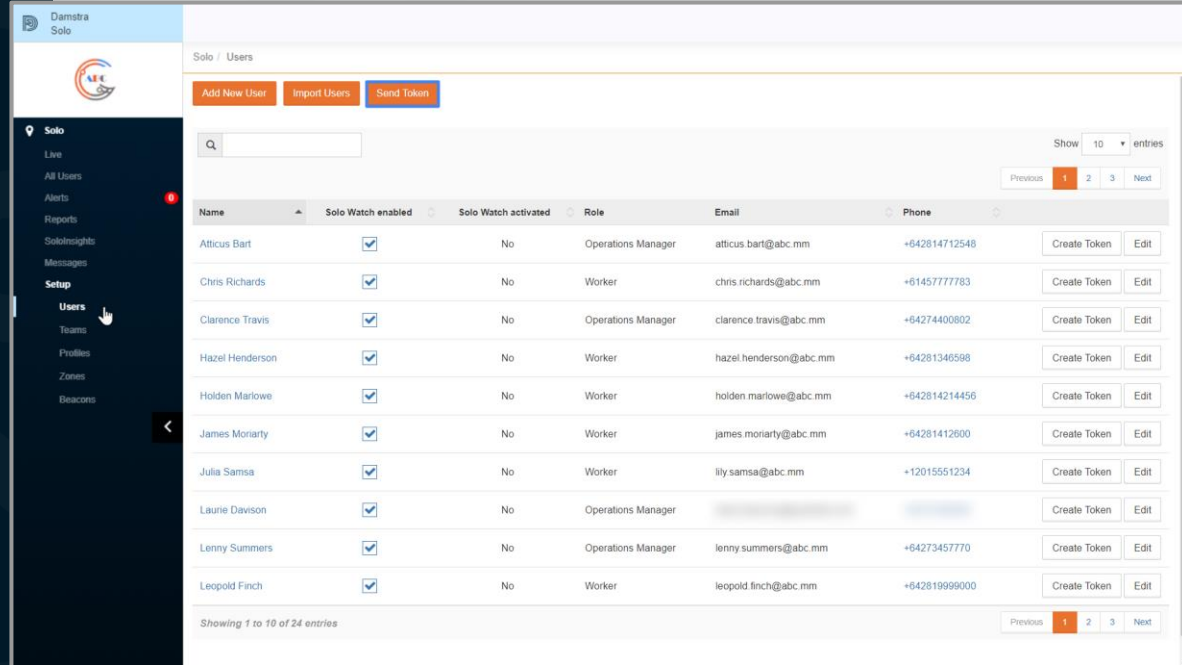
The screenshot shows the Damstra Solo web interface. A modal window titled "Token Created" is open, displaying the following information:

- Last Name: Davison
- Token: 4umxm9ha

Below the token information, there is a section titled "Send token to user?" with two checkboxes: "SMS" and "Email". Both checkboxes are checked. At the bottom right of the modal, there are "Send" and "Close" buttons. The "Send" button is highlighted with a blue box in the image.

Create and Send Login Tokens Multiple User Tokens

If multiple users require access tokens,
Click Send Tokens.



The screenshot displays the 'Solo / Users' management page in the Damstra Solo application. The interface includes a sidebar with navigation options like 'Solo', 'Live', 'All Users', 'Alerts', 'Reports', 'SoloInsights', 'Messages', 'Setup', 'Users', 'Teams', 'Profiles', 'Zones', and 'Beacons'. The 'Users' section is currently active. At the top of the main content area, there are three buttons: 'Add New User', 'Import Users', and 'Send Tokens'. Below these buttons is a search bar and a 'Show 10 entries' dropdown. The main area contains a table with columns for 'Name', 'Solo Watch enabled', 'Solo Watch activated', 'Role', 'Email', and 'Phone'. Each row represents a user and includes 'Create Token' and 'Edit' buttons. The 'Send Tokens' button is highlighted in orange, indicating it is the active action.

Name	Solo Watch enabled	Solo Watch activated	Role	Email	Phone		
Atticus Bart	<input checked="" type="checkbox"/>	No	Operations Manager	atticus.bart@abc.mm	+642814712548	Create Token	Edit
Chris Richards	<input checked="" type="checkbox"/>	No	Worker	chris.richards@abc.mm	+61457777783	Create Token	Edit
Clarence Travis	<input checked="" type="checkbox"/>	No	Operations Manager	clarence.travis@abc.mm	+64274400802	Create Token	Edit
Hazel Henderson	<input checked="" type="checkbox"/>	No	Worker	hazel.henderson@abc.mm	+64281346598	Create Token	Edit
Holden Marlowe	<input checked="" type="checkbox"/>	No	Worker	holden.marlowe@abc.mm	+642814214456	Create Token	Edit
James Moriarty	<input checked="" type="checkbox"/>	No	Worker	james.moriarty@abc.mm	+64281412600	Create Token	Edit
Julia Samsa	<input checked="" type="checkbox"/>	No	Worker	lily.samsa@abc.mm	+12015551234	Create Token	Edit
Laurie Davison	<input checked="" type="checkbox"/>	No	Operations Manager			Create Token	Edit
Lenny Summers	<input checked="" type="checkbox"/>	No	Operations Manager	lenny.summers@abc.mm	+64273457770	Create Token	Edit
Leopold Finch	<input checked="" type="checkbox"/>	No	Worker	leopold.finch@abc.mm	+642819999000	Create Token	Edit

Showing 1 to 10 of 24 entries

Create and Send Login Tokens

Multiple User Tokens cont.

Within the *Send Token* register, **select** the users that require an access token either by:

- **searching** for each user via the register search function.

or

- by **using** the page controls to scroll through all users.

To further narrow the search the register can also be filtered by any Team or Teams that have been created.

The screenshot displays the 'Send Token' interface in the Damstra Solo application. The interface includes a search bar, a 'Filters' dropdown menu, and a table of users. The 'Filters' dropdown is open, showing options for 'All' and 'Teams'. The 'Teams' dropdown is further expanded to show 'Digital Content', 'Drivers', 'Operations', 'Sales', and 'Technicians'. The user list includes Hazel Henderson, Hoiden Marlowe, James Moriarty, Julia Samsa, Laurie Davison, Lenny Summers, and Leopold Finch. A 'Send' button is at the bottom right.

Name	Phone
Atticus Bart	
Chris Richards	+61457777783
Clarence Travis	+64274400802
Hazel Henderson	+64281346598
Hoiden Marlowe	+642814214456
James Moriarty	+64281412600
Julia Samsa	+12015551234
Laurie Davison	
Lenny Summers	+64273457770
Leopold Finch	+642819999000

Create and Send Login Tokens

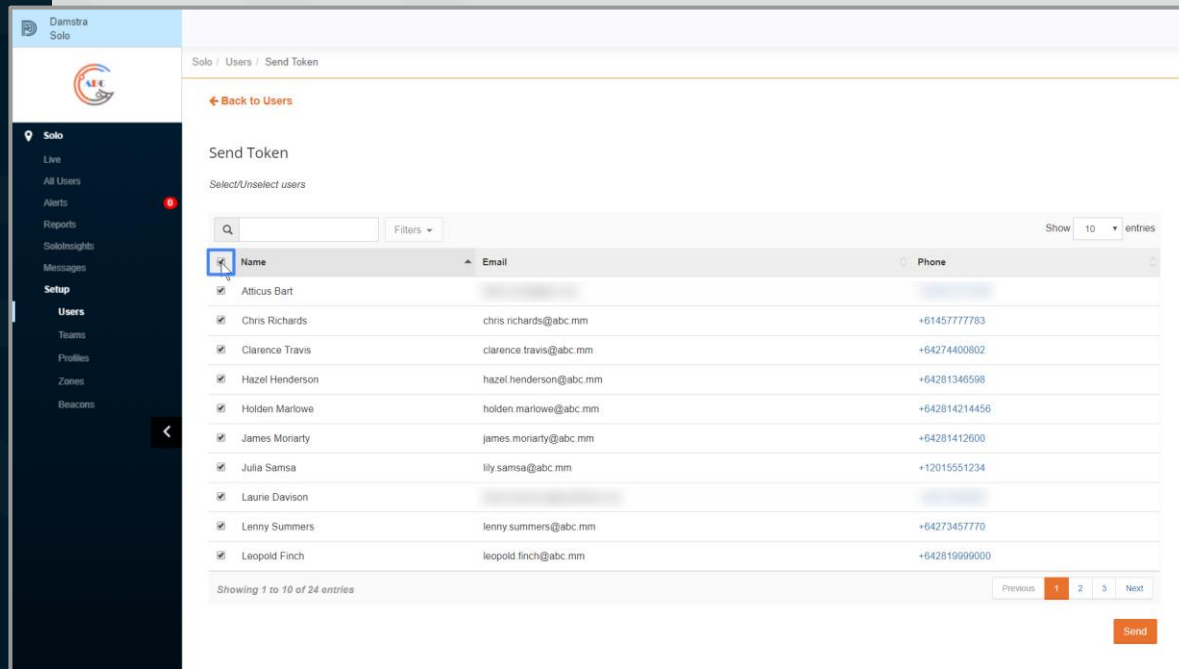
Multiple User Tokens cont.

To select:

Click the 'checkbox' associated with the user or users required.

Alternatively, **click** the 'checkbox' at the top left of the table and all users shown on the page will be selected.

Repeat this process for all users or pages required.



The screenshot displays the 'Send Token' interface in the Damstra Solo application. The breadcrumb trail is 'Solo / Users / Send Token'. A 'Back to Users' link is visible. The main heading is 'Send Token' with a sub-heading 'Select/Unselect users'. A search bar and a 'Filters' dropdown are present. A table lists users with checkboxes for selection. The first checkbox is highlighted with a blue box. The table columns are 'Name', 'Email', and 'Phone'. The footer shows 'Showing 1 to 10 of 24 entries' and a 'Send' button.

<input type="checkbox"/>	Name	Email	Phone
<input checked="" type="checkbox"/>	Atticus Bart		
<input checked="" type="checkbox"/>	Chris Richards	chris.richards@abc.mm	+61457777783
<input checked="" type="checkbox"/>	Clarence Travis	clarence.travis@abc.mm	+64274400802
<input checked="" type="checkbox"/>	Hazel Henderson	hazel.henderson@abc.mm	+64281346598
<input checked="" type="checkbox"/>	Hoiden Marlowe	hoiden.marlowe@abc.mm	+642814214456
<input checked="" type="checkbox"/>	James Moriarty	james.moriarty@abc.mm	+64281412600
<input checked="" type="checkbox"/>	Julia Samsa	lily.samsa@abc.mm	+12015551234
<input checked="" type="checkbox"/>	Laurie Davison		
<input checked="" type="checkbox"/>	Lenny Summers	lenny.summers@abc.mm	+64273457770
<input checked="" type="checkbox"/>	Leopold Finch	leopold.finch@abc.mm	+642819999000

Create and Send Login Tokens

Multiple User Tokens cont.

Once all the required users have been selected, **Click Send**.

Select the method(s) that will be used to send the new token, then **click send**.

Note: If a user doesn't have an email address loaded against their profile the email method is not applicable and will be overlooked.

The selected users will receive the token and can proceed with the login process.

The screenshot shows the 'Send Token' interface in the Damstra Solo application. A modal dialog titled 'Confirm / Send Token' is open, displaying the message 'Selected 4 out of 24 users in the list'. Below this, there is a section 'Choose an option to send token:' with two radio buttons: 'SMS' (which is selected) and 'Email'. The 'Send' button in the dialog is highlighted with a red box. In the background, a table lists users with their names, email addresses, and phone numbers. The 'Send' button at the bottom right of the table is also highlighted with a red box.

Name	Email	Phone
Atticus Bart		
Chris Richards	chris.richards@abc.mm	+61457777783
<input checked="" type="checkbox"/> Clarence Travis	clarence.travis@abc.mm	+64274400902
<input checked="" type="checkbox"/> Hazel Henderson	hazel.henderson@abc.mm	+64281340598
Holden Marlowe	holden.marlowe@abc.mm	+642814214458
<input checked="" type="checkbox"/> James Moriarty	james.moriarty@abc.mm	+64281412600
<input checked="" type="checkbox"/> Julia Samsa	julia.samsa@abc.mm	+12015551234
Laure Davison		
Lenny Summers	lenny.summers@abc.mm	+64273457770
Leopold Finch	leopold.finch@abc.mm	+642819990000

Create and Send Login Tokens

Return to Users Register

Click 'Back to Users' and the Users register will redisplay.

The screenshot shows the 'Send Token' interface in the Damstra Solo application. The main view displays a list of users with checkboxes for selection. An inset window shows the 'Users' register with columns for Name, Solo Watch enabled, Solo Watch activated, Role, Email, and Phone. A 'Send' button is visible at the bottom right of the inset.

Name	Solo Watch enabled	Solo Watch activated	Role	Email	Phone	
Atticus Bart	<input checked="" type="checkbox"/>	No	Operations Manager	atticus.bart@abc.com	+44201412345	Create Token Edit
Chris Richards	<input checked="" type="checkbox"/>	No	Worker	chris.richards@abc.com	+44457777770	Create Token Edit
Clarence Travis	<input checked="" type="checkbox"/>	No	Operations Manager	clarence.travis@abc.com	+44201400002	Create Token Edit
Hazel Henderson	<input checked="" type="checkbox"/>	No	Worker	hazel.henderson@abc.com	+44201345678	Create Token Edit
Hoiden Marlowe	<input checked="" type="checkbox"/>	No	Worker	hoiden.marlowe@abc.com	+44201421456	Create Token Edit
James Moriarty	<input checked="" type="checkbox"/>	No	Worker	james.moriarty@abc.com	+44201412300	Create Token Edit
Laurie Davison	<input checked="" type="checkbox"/>	No	Operations Manager	laurie.davison@abc.com	+44201300000	Create Token Edit
Lenny Summers	<input checked="" type="checkbox"/>	No	Operations Manager	lenny.summers@abc.com	+44201367770	Create Token Edit
Leopold Finch	<input checked="" type="checkbox"/>	No	Worker	leopold.finch@abc.com	+44201999900	Create Token Edit

