



D A M S T R A

Generate App Tokens

Web  
Portal



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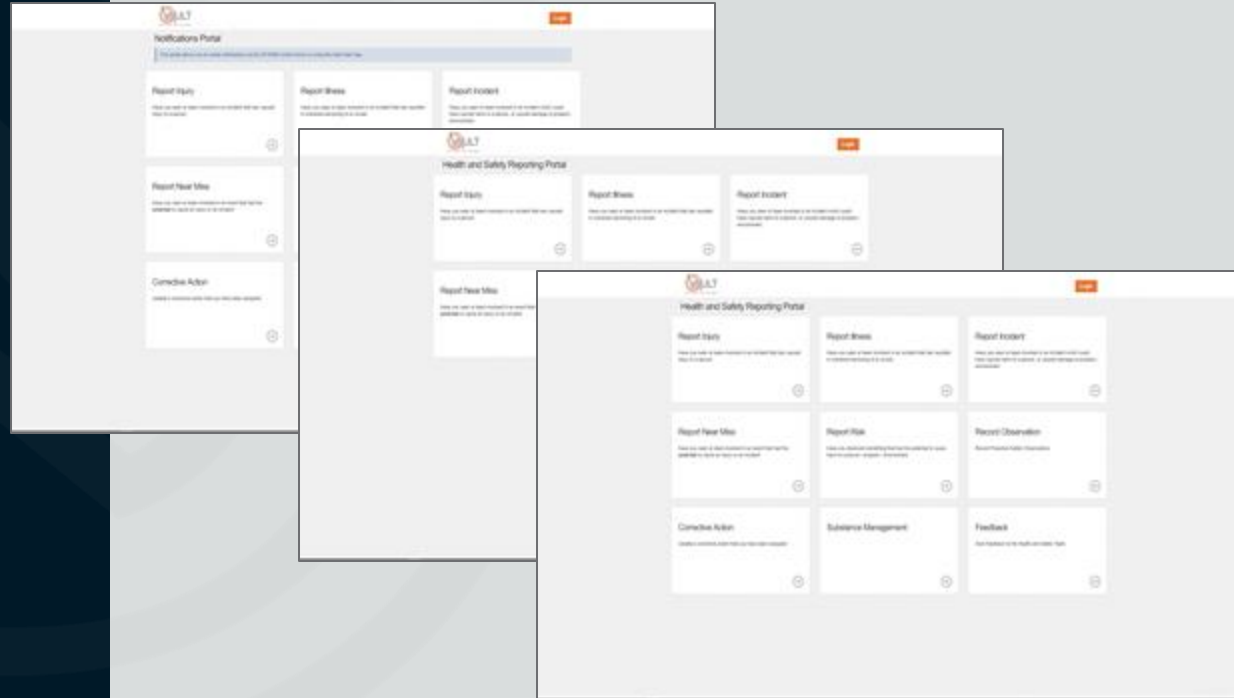
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# The Web Portal

The Web Portal is a convenient web based access point for loading H&S data into Damstra Safety.

The Configuration of the Web Portal can be modified according to the specific requirements of a particular site.



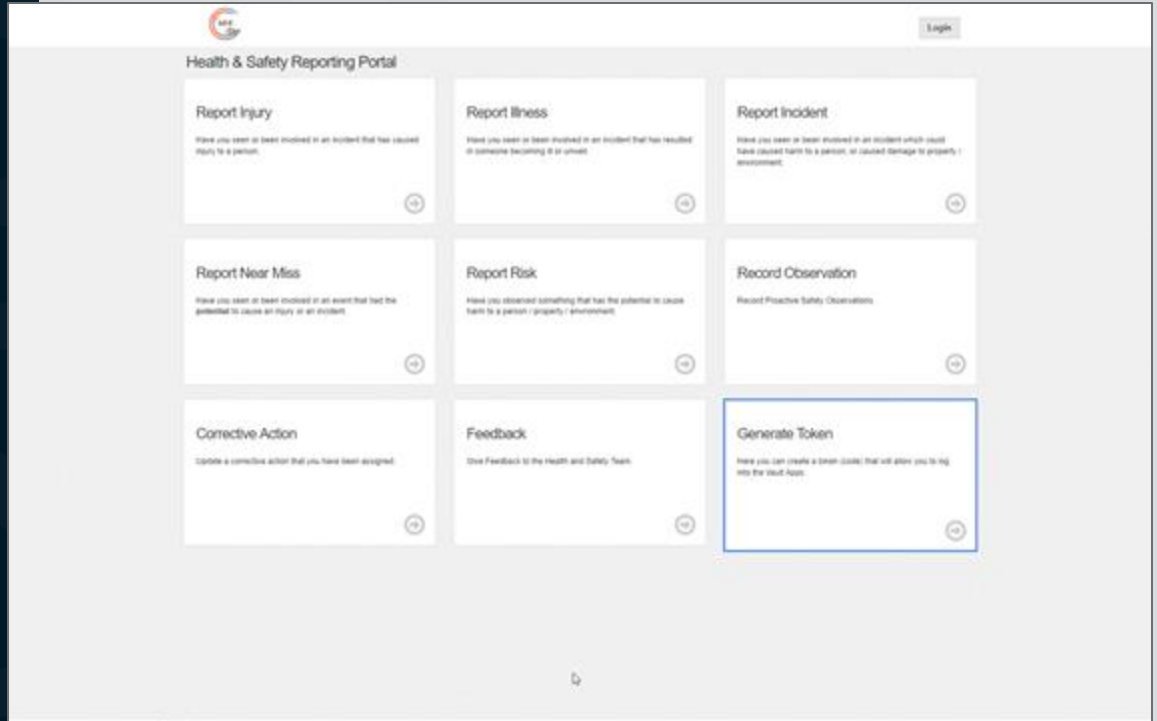
# Generate Token Self Service

It can also be used as a quick self service portal, for workers to generate a token (or access code) to the Damstra Safety suite of mobile apps.



# Generate Token Initiate

Simply **click** 'Generate Token' to begin.



# Generate Token

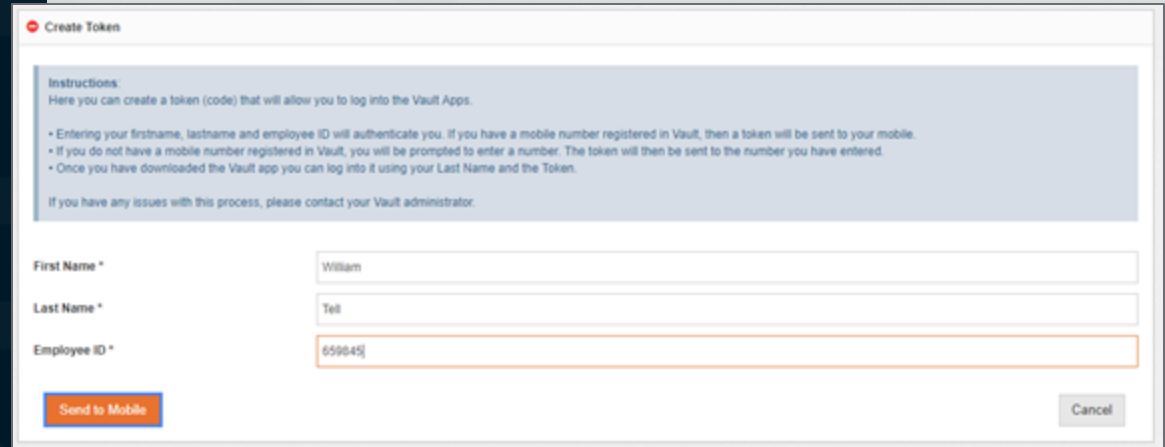
## Enter Details and Send

**Enter** the information to complete all fields.

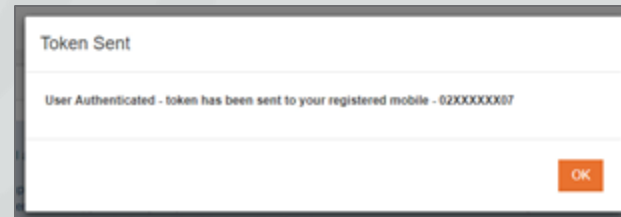
**Click** 'Send to Mobile'.

If the worker has a mobile number registered to their worker record in Damstra Safety:

The generated token will be sent directly to that mobile number via text message.



The screenshot shows a 'Create Token' dialog box. At the top, there is a title bar with a red close button and the text 'Create Token'. Below this is a light blue box containing instructions: 'Here you can create a token (code) that will allow you to log into the Vault Apps.' followed by two bullet points: '• Entering your firstname, lastname and employee ID will authenticate you. If you have a mobile number registered in Vault, then a token will be sent to your mobile.' and '• If you do not have a mobile number registered in Vault, you will be prompted to enter a number. The token will then be sent to the number you have entered.' and a final bullet point: '• Once you have downloaded the Vault app you can log into it using your Last Name and the Token.' Below the instructions is a line of text: 'If you have any issues with this process, please contact your Vault administrator.' The form below has three input fields: 'First Name \*' with the value 'William', 'Last Name \*' with the value 'Toll', and 'Employee ID \*' with the value '659845'. The 'Employee ID' field is highlighted with an orange border. At the bottom left is an orange button labeled 'Send to Mobile', and at the bottom right is a grey button labeled 'Cancel'.



The screenshot shows a 'Token Sent' dialog box. It has a title bar with the text 'Token Sent'. Below the title bar is a horizontal line, followed by the text 'User Authenticated - token has been sent to your registered mobile - 02XXXXXX07'. At the bottom right is an orange button labeled 'OK'.

# Generate Token

## Enter Details and Send cont.

If the worker record does NOT have a mobile registered to it:

A further request for the required mobile number will display.

**Enter** the Number and again **click** 'Send to Mobile'.

The generated token will be sent via text message to the requested mobile number

**Note:** All tokens will be valid for one month if not used.

### App Tokens

All app tokens are valid for 1 month after which, if not used, they will expire.

**Create Token**

**Instructions**  
Here you can create a token (code) that will allow you to log into the Vault Apps.

- Entering your firstname, lastname and employee ID will authenticate you. If you have a mobile number registered in Vault, then a token will be sent to your mobile.
- If you do not have a mobile number registered in Vault, you will be prompted to enter a number. The token will then be sent to the number you have entered.
- Once you have downloaded the Vault app you can log into it using your Last Name and the Token.

If you have any issues with this process, please contact your Vault administrator.

User Authenticated - Please enter your mobile number and we will send you a token.

Mobile Number \*

**Send to Mobile** Cancel

**Token Sent**

The token has been sent to 0274819887

**OK**

# Generate Token

## Login to App

The Worker will simply need to:

**Install** the relevant App via the Google Play or Apple App Store.

**Select** 'Login with Token'.

**Enter** the requested details and  
**Validate**

