



D A M S T R A

Create and Send
Logins Tokens

Solo Platform

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Create and Send Login Tokens

Introduction

A Solo Mobile user can access the Solo Mobile app on their device via two methods:

Via an email and password or via an access Token (a unique one-off code generated on a per user basis.)

The email and password method can only be used by those workers who also have access to Solo Platform.

However, the token method can be used by any Solo Mobile app user no matter what access level they have within Solo.

The process of creating a token can only be action by Solo Operations Managers or Admins.

Solo Mobile Login



Access token

Operations Manager



Administrators



Create and Send Login Tokens

Users Register

In order to create a token, you must first access the *Users* register within the setup area of Solo Platform.

Note: Customers with Solo integrated with other Damstra systems will not have access to this option as tokens in that scenario are created via processes not covered here.

The Users register shows all current users and key information:

- Their Name.
- Their Role.
- Company details.
- Contact details.

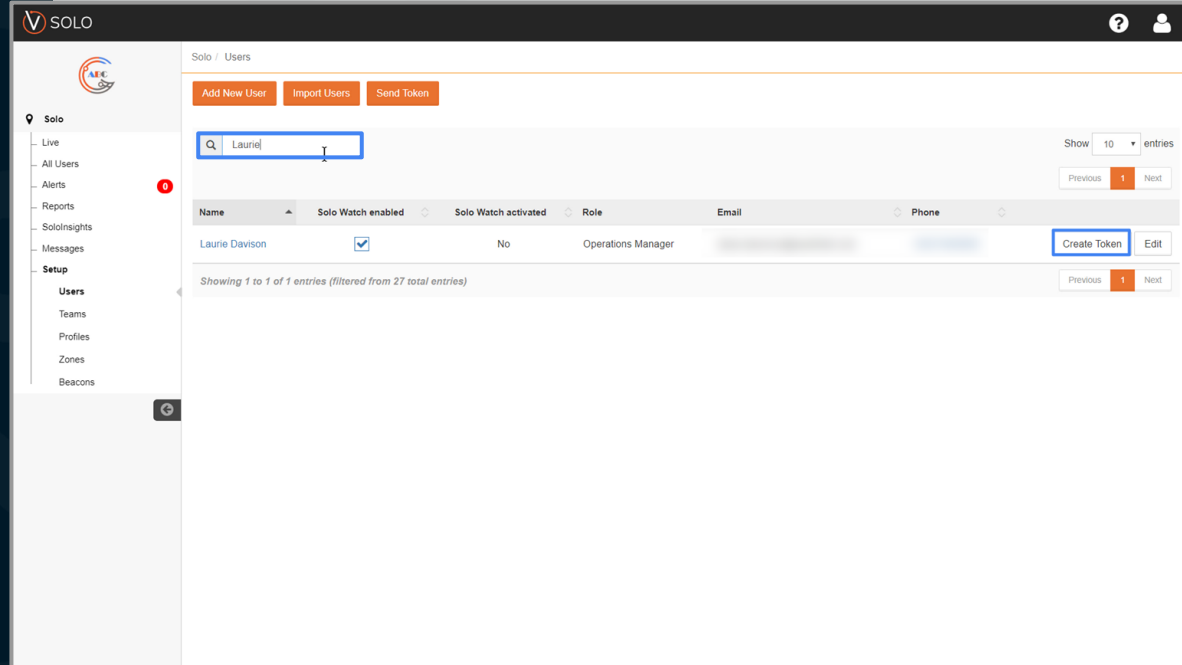
The screenshot displays the SOLO Users Register interface. The top navigation bar includes the SOLO logo and user profile icons. The main content area shows a list of users with the following columns: Name, Solo Watch enabled, Solo Watch activated, Role, Email, and Phone. Each user entry includes 'Create Token' and 'Edit' buttons. The 'Users' option in the left sidebar is highlighted with a blue box.

Name	Solo Watch enabled	Solo Watch activated	Role	Email	Phone		
Atticus Bart	<input checked="" type="checkbox"/>	No	Operations Manager	atticus.bart@abc.mm	+642814712548	Create Token	Edit
Chris Richards	<input checked="" type="checkbox"/>	No	Worker	chris.richards@abc.mm	+61457777783	Create Token	Edit
Clarence Travis	<input checked="" type="checkbox"/>	No	Operations Manager	clarence.travis@abc.mm	+64274400802	Create Token	Edit
Hazel Henderson	<input checked="" type="checkbox"/>	No	Worker	hazel.h@abc.mm	+64281346598	Create Token	Edit
Holden Marlowe	<input checked="" type="checkbox"/>	No	Worker	holden.marlowe@abc.mm	+642814214456	Create Token	Edit
James King	<input checked="" type="checkbox"/>	No	Operations Manager			Create Token	Edit
James Moriarty	<input checked="" type="checkbox"/>	No	Worker	james.moriarty@abc.mm	+64281412600	Create Token	Edit
Julia Samsa	<input checked="" type="checkbox"/>	No	Worker	lily.samsa@abc.mm	+12015551234	Create Token	Edit
Laurie Davison	<input checked="" type="checkbox"/>	No	Operations Manager			Create Token	Edit
Lenny Summers	<input checked="" type="checkbox"/>	No	Operations Manager			Create Token	Edit

Create and Send Login Tokens Individual Tokens

If a single user requires an access token simply **search** for the required user via the register search function.

Once the user is located - **Click Create Token**.



The screenshot displays the SOLO user management interface. At the top, there are navigation buttons: "Add New User", "Import Users", and "Send Token". A search bar contains the text "Laurel". Below the search bar, a table lists user details. The table has columns for Name, Solo Watch enabled, Solo Watch activated, Role, Email, and Phone. The first row shows "Laurie Davison" with a checked "Solo Watch enabled" box, "No" for "Solo Watch activated", and "Operations Manager" for "Role". A "Create Token" button is highlighted in blue next to the user's name. The table also shows "Showing 1 to 1 of 1 entries (filtered from 27 total entries)".

Name	Solo Watch enabled	Solo Watch activated	Role	Email	Phone
Laurie Davison	<input checked="" type="checkbox"/>	No	Operations Manager		

Create and Send Login Tokens

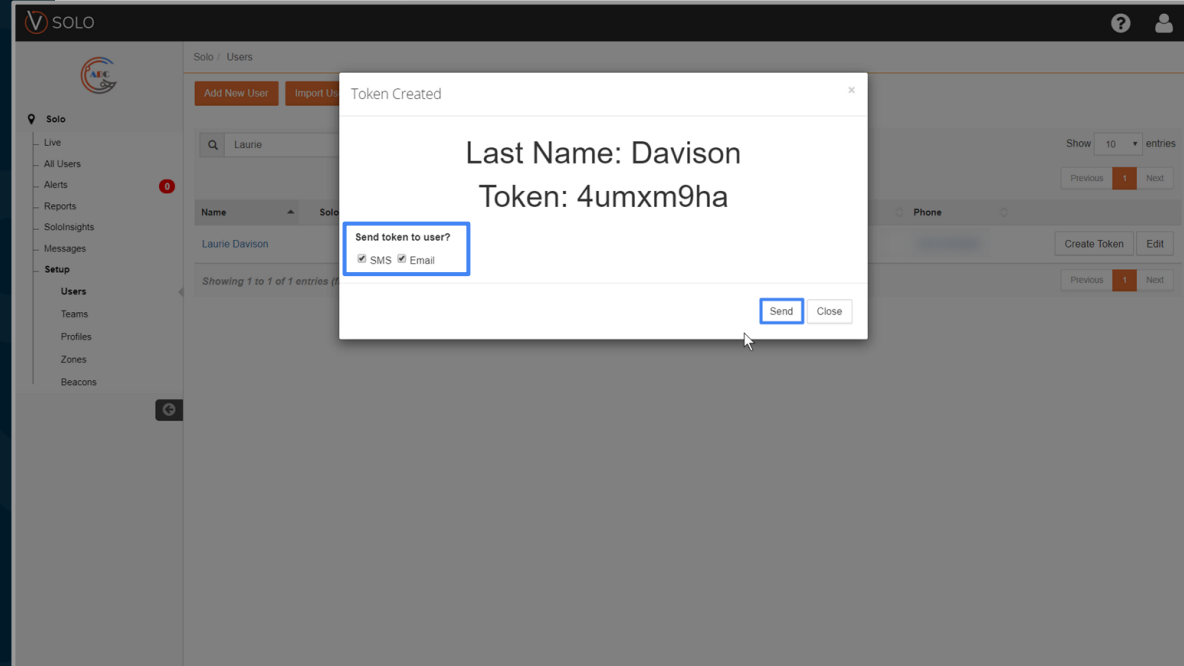
Individual Tokens cont.

The *Token Created* popup shows both the User's last name and the access token created.

These details will give the user access to the app.

The token can be sent to the user via SMS or Email. **Select** the method(s) that will be used to send the new token and **click send**.

Note: If a user doesn't have an email address loaded against their profile the email method is not applicable and will be overlooked.



Create and Send Login Tokens Multiple User Tokens

If multiple users require access tokens,
Click Send Tokens.

The screenshot shows the SOLO Users management interface. At the top, there are three buttons: 'Add New User', 'Import Users', and 'Send Tokens'. Below these is a search bar and a 'Show 10 entries' dropdown. The main content is a table of users with columns for Name, Solo Watch enabled, Solo Watch activated, Role, Email, and Phone. Each row has 'Create Token' and 'Edit' buttons. The 'Send Tokens' button is highlighted with a blue border and a mouse cursor.

Name	Solo Watch enabled	Solo Watch activated	Role	Email	Phone		
Atticus Bart	<input checked="" type="checkbox"/>	No	Operations Manager	atticus.bart@abc.mm	+642814712548	Create Token	Edit
Chris Richards	<input checked="" type="checkbox"/>	No	Worker	chris.richards@abc.mm	+61457777783	Create Token	Edit
Clarence Travis	<input checked="" type="checkbox"/>	No	Operations Manager	clarence.travis@abc.mm	+64274400802	Create Token	Edit
Hazel Henderson	<input checked="" type="checkbox"/>	No	Worker	hazel.henderson@abc.mm	+64281346598	Create Token	Edit
Holden Marlowe	<input checked="" type="checkbox"/>	No	Worker	holden.marlowe@abc.mm	+642814214456	Create Token	Edit
James Moriarty	<input checked="" type="checkbox"/>	No	Worker	james.moriarty@abc.mm	+64281412600	Create Token	Edit
Julia Samsa	<input checked="" type="checkbox"/>	No	Worker	lily.samsa@abc.mm	+12015551234	Create Token	Edit
Laurie Davison	<input checked="" type="checkbox"/>	No	Operations Manager			Create Token	Edit
Lenny Summers	<input checked="" type="checkbox"/>	No	Operations Manager	lenny.summers@abc.mm	+64273457770	Create Token	Edit
Leopold Finch	<input checked="" type="checkbox"/>	No	Worker	leopold.finch@abc.mm	+642819999000	Create Token	Edit

Showing 1 to 10 of 24 entries

Create and Send Login Tokens

Multiple User Tokens cont.

Within the *Send Token* register, **select** the users that require an access token either by:

- **searching** for each user via the register search function.

or

- by **using** the page controls to scroll through all users.

To further narrow the search the register can also be filtered by any Team or Teams that have been created.

Solo / Users / Send Token

← Back to Users

Send Token

Select/Unselect users

Search: [] Filters: [] Show 10 entries

Name	Phone
Atticus Bart	[REDACTED]
Chris Richards	+6145777783
Clarence Travis	+64274400802
Hazel Henderson	+64281346598
Holden Marlowe	+642814214456
James Moriarty	+64281412600
Julia Samsa	+12015551234
Laurie Davison	[REDACTED]
Lenny Summers	+64273457770
Leopold Finch	+642819999000

Showing 1 to 10 of 24 entries

Previous 1 2 3 Next

Send

https://solodc-vaultintel.com/quantum/people/register/sendtoken#

Create and Send Login Tokens

Multiple User Tokens cont.

To select:

Click the 'checkbox' associated with the user or users required.

Alternatively, **click** the 'checkbox' at the top left of the table and all users shown on the page will be selected.

Repeat this process for all users or pages required.

Solo / Users / Send Token

← Back to Users

Send Token

Select/Unselect users

Search: [] Filters: [] Show 10 entries

<input type="checkbox"/>	Name	Phone
<input type="checkbox"/>	Atticus Bart	
<input type="checkbox"/>	Chris Richards	+81457777783
<input type="checkbox"/>	Clarence Travis	+64274400802
<input type="checkbox"/>	Hazel Henderson	+64281346598
<input type="checkbox"/>	Holden Marlowe	+642814214456
<input type="checkbox"/>	James Moriarty	+64281412600
<input type="checkbox"/>	Julia Samsa	+12015551234
<input type="checkbox"/>	Laurie Davison	
<input type="checkbox"/>	Lenny Summers	+64273457770
<input type="checkbox"/>	Leopold Finch	+642819999000

Showing 1 to 10 of 24 entries

Previous 1 2 3 Next

Send

https://solodc.vaultintel.com/quantum/people/register/sendtoken#

Create and Send Login Tokens

Multiple User Tokens cont.

Once all the required users have been selected, **Click Send**.

Select the method(s) that will be used to send the new token, then **click send**.

Note: If a user doesn't have an email address loaded against their profile the email method is not applicable and will be overlooked.

The selected users will receive the token and can proceed with the login process.

The screenshot displays the SOLO user management interface. A modal dialog titled 'Confirm / Send Token' is open, showing 'Selected 4 out of 24 users in the list'. Below this, there is a section 'Choose an option to send token:' with two radio buttons: 'SMS' (which is selected) and 'Email'. The 'Send' button in the dialog is highlighted with a blue box. In the background, a table of users is visible with columns for Name, Email, and Phone. Four users are selected with checkboxes: Clarence Travis, Hazel Henderson, James Moriarty, and Julia Samsa. A 'Send' button is also visible in the bottom right corner of the main interface.

Name	Email	Phone
Atticus Bart		
Chris Richards	chris.richards@abc.mm	+61457777783
<input checked="" type="checkbox"/> Clarence Travis	clarence.travis@abc.mm	+64274400802
<input checked="" type="checkbox"/> Hazel Henderson	hazel.henderson@abc.mm	+64281346598
Holden Marlowe	holden.marlowe@abc.mm	+642814214458
<input checked="" type="checkbox"/> James Moriarty	james.moriarty@abc.mm	+64281412600
<input checked="" type="checkbox"/> Julia Samsa	lily.samsa@abc.mm	+12015551234
Laurie Davison		
Lenny Summers	lenny.summers@abc.mm	+64273457770
Leopold Finch	leopold.finch@abc.mm	+642819999000

